



REQUEST FOR QUOTATION (RFQ)

Vision:

A center of excellence in instruction, research, extension and production directed towards global and sustainable human development.

The Basilan State College (BaSC), through its Bids and Awards Committee (BAC), will undertake a Small Value Procurement for the “*Office Supplies & Equipment for Extension Department*” with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Mission:

Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.

CORE VALUES (ACCESS)

A - ACCOUNTABILITY
C - COMMITMENT
C - CULTURAL SENSITIVITY
E - EXCELLENCE
S - SPIRITUAL UPRIGHTNESS
S - SERVICE

Name of Project : Office Supplies & Equipment for Extension Department

Brief Description of the Project : Office Supplies, Equipment & Consumables

Location : Basilan State College, Isabela City, Basilan

Approved Budget of the Contract : Eighty Five Thousand Three Hundred Eighty Pesos & 2/100 Only (P 85,380.02)

Date of Opening of Bids : June 6, 2018, 10:00 am at the CAO Office, Admin. Building, Basilan State College, Isabela City, Basilan

Delivery Date : Seven (7) days upon approval of sample and receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor’s Permit and PhilGEPS Registration Certificate, and price quotation (Annex “A”).

Submission of quotation and eligibility documents is on or before 10:00 a.m. of June 6, 2018, at the Chief Administrative Office, Administrative Building, Basilan State College, Isabela City, Basilan

For inquiry, you may contact us at cel. no. 09063748056 or email us at julietasabdani@yahoo.com and/or basc.cao@gmail.com

Very truly yours,

NENENG M. MONTONG-HUSIN
BAC Chairperson

PRICE QUOTATION FORM

Date

Bids and Awards Committee
Basilan State College
Isabela City, Basilan

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item #	Qty	Unit	Item Description	Unit Cost	Total Cost
1	15	Units	Android Tablet		
2	1	Units	Computer AVR		
3	1	Units	Computer UPS		
4	1	Units	External Hard Drive (1TB)		
5	1	bot	Epson Ink 664 (Black)		
6	1	Set	Epson Ink 664 (CYM)		
7	1	set	Ink Refill (Universal)		
8	100	pcs	Ballpen Black		
9	5	tube	Cutter Blade		
10	10	pcks	Special Paper (green) 10pcs/pck		
11	65	pcs	Expanded Plastic Envelope		
12	1	unit	White board (4x8) w/o stand		
13	2	pcs	White board Eraser felt		
14	32	pcs	Envelope Brown (short)		
15	4	pcks	Styrofoam cup 8 oz		
16	50	pcs	Styrocup 3.5 oz		
17	1	pcs	Plastic Basin		
18	2	pcs	Pot Holder		
19	1	pc	Wooden Spoon		
20	4	pcks	Serving Spoon		
21	10	pcs	Spoons		
22	1	pc	Ladle		
23	2	pcs	Knife		
24	1	pc	Chopping Board		
25	1	pc	Electric Kettle		
26	1	pc	Blender with juicer		
27	1	meter	White cloth		
28	1	pc	Strainer		
29	1	pc	Frying pan		
30	1	pc	Pitcher		
31	2	pcs	Transparent Glasses		
32	1	pck	Styro Plates		
33	1	pc	Apron		
34	1	pc	Measuring Cup		
35	1	pc	Weight Scale		
36	1	pc	Plastic Container with Cover		
GRAND TOTAL					

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact Number