



Republic of the Philippines
BASILAN STATE COLLEGE
OFFICE OF THE BIDS AND AWARDS COMMITTEE
Main Campus, Sumagdang, Isabela City, Basilan
Tel. No. 062007523
[www. Bassc.edu.ph](http://www.Bassc.edu.ph)

Vision:

A center of excellence in instruction, research, extension and production directed towards global and sustainable human development.

Mission:

Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.

**CORE VALUES
(ACCESS)**

A - ACCOUNTABILITY
C - COMMITMENT
C - CULTURAL SENSITIVITY
E - EXCELLENCE
S - SPIRITUAL UPRIGHTNESS
S - SERVICE

REQUEST FOR QUOTATION (RFQ)

The Basilan State College (BaSC), through its Bids and Awards Committee (BAC), will undertake a Small Value Procurement for the **P.R. 18-112 “Office Supplies for Accreditation Survey Visit”** with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Office Supplies for Accreditation Survey Visit
Brief Description of the Project : Paper Products, Consumables, Office Supplies, etc.
Location : Basilan State College, Isabela City, Basilan
Approved Budget of the Contract : Four Hundred Forty Six Thousand Seven Hundred Twenty Eight Pesos Only (P 446,728.00)
Date of Opening of Bids : September 6, 2018, 10:00 am at the CAO Office, Admin. Building, Basilan State College, Isabela City, Basilan

Delivery Date : Seven (7) days upon approval of sample and receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor’s Permit and PhilGEPS Registration Certificate, and price quotation (Annex “A”).

Submission of quotation and eligibility documents is on or before 10:00 a.m. of September 6, 2018, at the Chief Administrative Office, Administrative Building, Basilan State College, Isabela City, Basilan

For inquiry, you may contact us at cel. no. 09957982366 or email us at rsnarimin@gmail.com and/or basc.cao@gmail.com

Very truly yours,

NENENG M. MONTONG-HUSIN
BAC Chairperson

PRICE QUOTATION FORM

Date

Bids and Awards Committee
Basilan State College
Isabela City, Basilan

Sir/Madam:

After having carefully read and accepted the terms and conditions in the **Request for Quotation for P.R. 18112 – Office Supplies for Accreditation Survey Visit**, hereunder is our quotation/s for the item/s as

<u>Item No.</u>	<u>Unit</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1	pcs	Arch paper filer clipboard long (2 holes)	100		
2	pcs	Binding ring black (Big)	40		
3	pcs	Binding ring black (medium)	80		
4	pcs	Binding ring black (small)	40		
5	pcs	Binding ring black (extra small)	40		
6	rms	Cactus Bond paper short	60		
7	pcs	Certificate Grame 8.5" x 11	40		
8	pcs	Elit Specialty paper long (p.cream) hard	1000		
9	pcs	Elit Specialty paper short (p.cream) Hard	500		
10	bot	Elmer's Glue (500ml)	2		
11	pcs	Filing box/ lorganizer long size w/ cover (red/blue/black)	350		
12	bxs	Kyocera Ink # TK-41090 (472T054)	10		
13	bxs	Kyocera Ink # TK- 1147	10		
14	bxs	Panda ballpoint pen (black & red)	6		
15	pcs	Paper Sharpener (ordinary)	40		
16	pcs	Photo paper (single sided)	250		
17	pcs	Photo paper (double sided- thin)	100		
18	pcs	Plastic I.D Holder (4.5" x 5.5 ")	40		
19	bot	Printer Ink (Epson 664 Black)	30		
20	bot	Printer Ink (Epson 664 Yellow)	10		
21	bot	Printer Ink (Epson 664 Blue)	15		
22	bot	Printer Ink (Epson 664 Magenta)	15		
23	bxs	PVC Index tab (letter tabbing)	60		
24	sheet s	PVC Plastic Cover (clear) long	1000		
25	rolls	Scotch tape 1" (croco)	10		
26	pcs	Staple wire remover (plier type)	2		
27	pcs	Scissors (small)	10		
28	pcs	Sticker paper (white/cream)	100		

29	pcks	Sticky note (4 pads each pack, 1x 4")	80		
30	unit	USB (2 GB transcend)	30		
31	pc	White board (4" x 3")	1		
32	pcs	White board Eraser	2		
33	pads	Yellow pad	4		
34	dozen	Coffee cup (mug size white)	2		
35	dozen	Saucer white	2		
36	dozen	Teaspoon silver	2		
37	fannel	Thick curtain (moss green)	8		
38	pcs	Laptop Bag with Cloth (yakan) Design	30		
		*for Accreditors Kit			
GRAND TOTAL					

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact Number