



Republic of the Philippines  
**BASILAN STATE COLLEGE**  
OFFICE OF THE BIDS AND AWARDS COMMITTEE  
Main Campus, Sumagdang, Isabela City, Basilan  
Tel. No. 062007523  
[www. Bassc.edu.ph](http://www.Bassc.edu.ph)

**Vision:**

A center of excellence in instruction, research, extension and production directed towards global and sustainable human development.

**Mission:**

Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.

**CORE VALUES (ACCESS)**

A - ACCOUNTABILITY  
C - COMMITMENT  
C - CULTURAL SENSITIVITY  
E - EXCELLENCE  
S - SPIRITUAL UPRIGHTNESS  
S - SERVICE

**REQUEST FOR QUOTATION (RFQ)**

The Basilan State College (BaSC), through its Bids and Awards Committee (BAC), will undertake a Small Value Procurement for the **P.R. 18-140 "Office Equipment of the Registrar's Office"** with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

**Name of Project** : Office Equipment of the Registrar's Office  
**Brief Description of the Project** : Printers, Typewriter, other Office Equipment  
**Location** : Basilan State College, Isabela City, Basilan  
**Approved Budget of the Contract** : Two Hundred Fifty-Eight Thousand Five Hundred Sixty-Five Pesos Only (P 258,565.00)  
**Date of Opening of Bids** : October 22, 2018, 2:00 pm at the CAO Office, Admin. Building, Basilan State College, Isabela City, Basilan

**Delivery Date** : Seven (7) days upon approval of sample and receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Certificate, and price quotation (Annex "A").

Submission of quotation and eligibility documents is on or before 2:00 p.m. of October 22, 2018, at the Chief Administrative Office, Administrative Building, Basilan State College, Isabela City, Basilan

For inquiry, you may contact us at cel. no. 09957982366 or email us at [rsnarimin@gmail.com](mailto:rsnarimin@gmail.com) and/or [basc.cao@gmail.com](mailto:basc.cao@gmail.com)

Very truly yours,

**NENENG M. MONTONG-HUSIN**  
BAC Chairperson

## PRICE QUOTATION FORM

\_\_\_\_\_  
Date

Bids and Awards Committee  
Basilan State College  
Isabela City, Basilan

Sir/Madam:

After having carefully read and accepted the terms and conditions in the **Request for Quotation for P.R. 18-140 – Office Equipment of the Registrar’s Office**, hereunder is our quotation/s for the item/s as follows:

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>Item Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1	2	units	CCTV Camera		
2	3	units	Printers L655 w/ Scanner (Long)		
3	5	units	Waiting Steel Chairs (5-seater)		
4	1	pc	Wall Clock		
5	1	pc	Whiteboard		
6	2	unit	Bulletin Board w/ Glass Cover		
7	50	pcs	Document Filer		
8	2	unit	Typewriter		
GRAND TOTAL					

(Amount in Words)

\_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_

Name/Signature of Representative

\_\_\_\_\_

Name of Company

\_\_\_\_\_

Contact Number