



**Vision:**

*A leading institution of excellence in innovative instruction and creative research and extension programs and projects, directed towards lasting peace and total human development*

**Mission:**

*Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.*

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**LIST OF BOOK TITLES PER MAJOR COURSE  
OF MASTER IN PUBLIC ADMINISTRATION  
MAJOR IN ORGANIZATION AND MANAGEMENT**

**PA 200- Applied Statistics for Public Administration**

No. of copies	Title	Author	Copyright
3	Public Sector Data Analytics: Statistics and Applied Methods	Jeffrey W. McMullen	2022
3	Applied Statistics for Public and Nonprofit Administration (2nd Edition)	Kenneth J. Meier	2022
3	Statistics for Public Administration: Using R for Data Analysis	Paul R. Laska	2021
3	Statistics for Public Administration: Tools for Policy Analysis and Program Evaluation	William G. Resh	2020
2	Statistics: the art and science of learning from data	Agresti	2017
2	Advanced statistical methods in data science	Chen	2016
2	Quantitative analysis and IBM SPSS statistics: a guide for business and finance	Aljandali	2016
2	Statistics	Arau	2015
E-book	Applied Statistics for Public and Nonprofit Administration	Kenneth J. Meier	2015

**PA 201- Research Methods**

No. of copies	Title	Author	Copyright
3	Applied Research Methods for Public Administration	S. K. Pandey	2023
3	Research Methods in Public Administration and Public Management: An Introduction (3rd Edition)	Sandra van Thiel	2022



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	3	Research Methods for Public Policy and Public Administration	Brian A. Jackson	2020
	2	Conducting Educational Research	Daniel Boudah	2019
	2	Educational Research: Quantitative, Qualitative, and Mixed Approaches	Robert Burke Johnson	2019
	2	Educational Research: Competencies for Analysis and Application	Geoffrey Mills	2018
	2	Educational Research: Planning, Conducting, and Evaluating Quantitative and Qualitative Research	John W. Creswell	2018
	2	Advanced Educational Research	Kamlesh Prasad	2015

**PA 202 Administrative Theory of Development**

	No. of copies	Title	Author	Copyright
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	E-book	Public Administration and Development	-	2023
	3	Administrative Theories and Practices: A Development Perspective	M. Shamsul Haque	2023
	3	Development Administration: Theory and Practice	George L. M. Thomas	2022
	3	Theories of Development Administration: A Comparative Perspective	Maheshwari Shankar	2021



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	3	Theories of Development Administration: Contemporary Approaches to Public Administration	Stephen A. Rhines	2021
	1 book	Community Development and Public Administration Theory: Promoting Democratic Principles to Improve Communities	Nickels	2020
	1 book	Administrative Theories: Approaches, Concepts and Thinkers in Public Administration	-	2020
3	Civil Service Reform in The Philippine The Role Of Civil Society	Tjiptoherijanto	2008	

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PA 203 Public Personnel Administration				
No. of copies	Title	Author	Copyright	
2	Public Personnel Management: Current Concerns, Future Challenges	Riccucci, Norma M.	2024	
3	Public Personnel Management: Current Concerns, Future Challenges	Riccucci	2023	
3	Public Personnel Administration: Functionality and Challenges	Anupama Puri Mahajan	2023	
3	Public Personnel Administration: Theory and Practice (6th Edition)	Robert J. Gregory	2022	
3	Public Personnel Administration and Labor Relations: A Critical Analysis	David J. S. Jones	2022	



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	2	2017 Omnibus Rules on Appointment and Other Human Resources Actions (ORAOHRA)	Civil Service Commission	2017
	3	CSC Omnibus Rules on Leave	Civil Service Commission	2017
	4	Bureaucracies as Policymaking Organizations. In Bureaucracy and Democracy	Gormley	2008
<b>Mission:</b>  <i>Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.</i>	2	Philippine Public Administration Country Profile	(DPADM)	2004
	2	Philippine Public Administration	Briones,	1983
<b>PA 204 Public Fiscal Administration</b>				
<b>CORE VALUES (ACCESS)</b>  <i>A - ACCOUNTABILITY C - COMMITMENT C - CULTURAL SENSITIVITY E - EXCELLENCE S - SPIRITUAL UPRIGHTNESS S - SERVICE</i>	No. of copies	Title	Author	Copyright
	2	Fiscal Unions	Woźniakowski, T OMASZ P.	2022
	2	Local Finance, Fiscal Decentralisation and Decentralised Planning: A Kerala Experience	B. A. Prakash	2021
	3	Fiscal Administration: Analysis and Applications for the Public Sector (9th Edition)	John L. Mikesell	2021
	2	Organizational Behaviour: Managing People and Organization	Ricky W. Griffin	2020
	3	Public Fiscal Administration	Casey Chandler	2020
	2	Management Concepts and Organization	Teodoro F. Revano	2019
	2	Philippine Fiscal Behavior in Philippines Review of Economics	Diokno	2010
	2	Bureaucracies as Policymaking Organizations. In Bureaucracy and Democracy	Gormley	2008
	2	Philippine Public Fiscal Administration	Magtolis	2006
<b>PA 205 Local Government Administration</b>				



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<i>A leading institution of excellence in innovative instruction and creative research and extension programs and projects, directed towards lasting peace and total human development</i>	2	Local Government and Thatcherism	Butcher, Hugh	2024
	2	Local Government Management	Valcik, Nicolas A.	2023
	3	Local Government Administration: A Comparative Perspective	Donald C. Menzel	2022
<b>Mission:</b> <i>Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.</i>	3	Managing Local Government: A Handbook for Public Administration	James L. Perry	2021
	3	Local Government Administration in Developing Countries	Anwar Shah	2021
	3	Local Government and Local Governance: A Global Perspective	Brian Dollery	2020
	3	Local Government Administration: Governance in Communities	Phillip J. Cooper	2020
	3	Value for Money in Government Public Administration after New Public Management	OECD Publication	2010
	E-Book	Local Government Structure and efficiency	McKinlay Douglas Limites	2006
<b>CORE VALUES (ACCESS)</b> A- ACCOUNTABILITY C- COMMITMENT C- CULTURAL SENSITIVITY E- EXCELLENCE S- SPIRITUAL UPRIGHTNESS S- SERVICE	2	Audit of Government Expenditures	Anis	2006



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PA 207 Public Policy Analysis				
No. of copies	Title	Author	Copyright	
2	A Practical Guide for Policy Analysis	Bardach, Eugene	2024	
2	Foreign Policy Analysis	Brummer, Klaus	2024	
2	Caste Matters in Public Policy: Issues and Perspectives	Choragudi, Rahul	2023	
2	The Routledge Handbook of Policy Tools	Howlett, Michael	2023	
2	The CQ Press Writing Guide for Public Policy	Pennock, Andrew	2023	
2	Rebooting Policy Analysis: Strengthening the Foundation, Expanding The Scope	Lingquiti, Peter	2023	
2	A Microsoft Excel Companion to Political Analysis	Pollock, Philip H.	2023	
2	Implementing Public Policy	Hill, Michael	2022	
3	Understanding Public Policy Theories and Issues	Cairney	2022	
3	Public Policy Analysis: A Political Economy Approach	Peter John	2021	
2	The Politics of Policy Analysis	Cairney	2021	
.E-Book	Handbook on Public Policy Analysis: Theory, Politics, and Methods	-	2020	
2	Public Policy: Origins, Practice, and Analysis	Martin	2020	
3	Public Policy Analysis	Eneanya	2020	
3	Public Policy Analysis: An Introduction (6th Edition)	William N. Dunn	2020	



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PA 208 Project Development and Management				
No. of copies	Title	Author	Copyright	
2	Public Sector Management	Buama, Chester Alexis C.	2025	
2	Projects, Government, and Public Policy	Gasik, Stanistaw	2023	
2	Project Management: A Value Creation Approach	Stewart R. Clegg	2022	
3	Project Development and Management	R. R. Zydney	2022	
3	Project Management: A Systems Approach to Planning, Scheduling, and Controlling (13th Edition)	Harold Kerzner	2022	
2	Applied Data Analysis for Urban Planning and Management	Rae Wong	2021	
3	Project management for Dummies (6th Edition)	Stanley E. Portny	2020	
E-Book	Fundamentals of Project Management	Joseph Heagney	2012	
E-Book	Project Management	Olaf Passenheim	2009	
E-Book	The Handbook of Project Management	J. Rodney Turner	2009	
E-Book	Project Management	Gary R. Heerkens	2002	

**PA 209-Digital Governance**



<b>Vision:</b>	No. of copies	Title	Author	Copyright
<i>A leading institution of excellence in innovative instruction and creative research and extension programs and projects, directed towards lasting peace and total human development</i>	3	Digital Governance: Applying Advanced Technologies to Improve Public Service	Michael E. Milakovich	2024
	2	Technology and Public Management	Shark, Alan R.	2023
	2	Digital Democracy and the Digital Public Sphere: Media, Communication And Society	Fuchs, Christian	2023
<b>Mission:</b>	2	Public Education in the Digital Age	Anderson, Morgan	2023
<i>Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.</i>	2	E-Governance and Citizen Engagement	Dhal, Sangita	2022
	2	Cybersecurity Public Policy	Fowler, Bradley	2022
	3	Digital Governance: New Technologies for Improving Public Service and Participation	Peter Parycek	2021
	2	Data Publics: Public Plurality-in An Era of Data Determinacy	Mortenbock, Peter	2020
	3	Digital Governance: Leading and Thriving in a World of Fast-Changing Technologies	Jeremy Green	2020
<b>CORE VALUES (ACCESS)</b>  A- ACCOUNTABILITY C- COMMITMENT C- CULTURAL SENSITIVITY E- EXCELLENCE S- SPIRITUAL UPRIGHTNESS S- SERVICE	3	Governance for the Digital World: Neither More State nor More Market	Filgueiras	2020
	3	Employing Recent Technologies for Improved Digital Governance	-	2020
	2	Managing Digital Governance: Issues, Challenges, and Solutions	Yu-Che Chen	2017

**PA 210 Theory and Practice of Public Administration**

No. of copies	Title	Author	Copyright
3	Public Administration in Theory and Practice (3rd Edition)	Raymond W. Cox	2020
3	Complexity Theory in Public Administration	Elizabeth Anne Eppel	2020



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	3	The Practice of Public Administration in the Twenty-First Century	Daniel P. Aldrich	2020
	3	Administrative Theory and Public Administration	Bidyut Chakrabarty	2020
<b>Mission:</b>  <i>Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.</i>	2	Analysis and Application for the Public Sector	Mikesell	2003
	E-Book	Theories and Practice of Public Administration	Kamal Bello	-

Prepared by

**MARIA ELENA S. VILLANUEVA, RL, MLIS**

*College Librarian III*

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